



## **Conduct Needs Analysis**





79% of employees feel that learning and development opportunities are important to job satisfaction.

(Source: LinkedIn Learning)

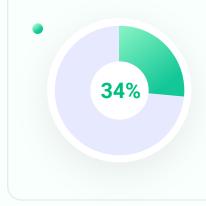
Assess learner needs, job requirements, and organizational goals.

Identify skill gaps and performance challenges to tailor training content accordingly.

Step 2

### **Define Clear Learning Objectives**





Only 34% of organizations have clearly defined learning objectives for their training programs.

(Source: The State of the Industry Report)

Establish specific, measurable, attainable, relevant, and time-bound (SMART) learning objectives.

Align objectives with business outcomes to ensure training is tied to organizational success.

Step 3

#### **Design Engaging** and Interactive Content





65% of learners prefer a blend of different learning methods and formats. (Source: The State of Learning and

Development Report)

Incorporate multimedia elements like videos, infographics, and interactive simulations.

exercises, quizzes, and real-world examples.

Foster learner engagement through scenario-based

Step 4

# **Implement Varied Learning Modalities**





companies and 27% of small companies use a blended learning approach. (Source: Research.com)

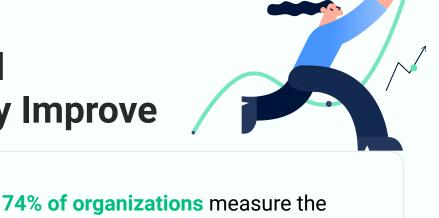
Combine instructor-led sessions, eLearning modules, micro learning, and on-the-job training. Leverage technology to deliver training across multiple

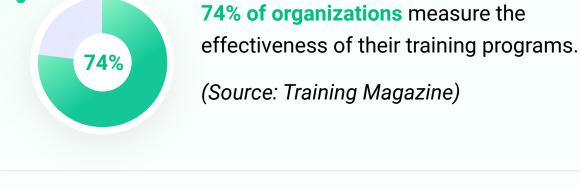
platforms and enable anytime, anywhere access.

**Evaluate and** 

Step 5

# **Continuously Improve**





(Source: Training Magazine)

Use data and analytics to identify areas for improvement and make data-driven decisions.

stakeholders to measure training impact.

Collect feedback from learners, supervisors, and



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